2006 LSI Planning Grant Rubric   Corp Name : _____

1.   Application Cover Sheet (Total Possible Points 3)

Item	0 Incomplete	3 Complete
Application Cover Sheet		

Total Points for this section _____

2.   Executive Summary (Total Possible Points 8)

Item	Unclear 0	Somewhat Clear 1	Very Clear 2
Explain the need or interest of the corporation-wide service-learning program.			
Identify the key personnel who will be working with this grant and explain their role and responsibility to this program (Appendix A)			
Describe how this planning grant opportunity will be utilized to act as a catalyst in the creation of a corporation-wide service-learning program.			
Provide a statement on level of knowledge of service-learning within your school corporation			

Total Points for this section _____

3. Program Goals and Objectives (Total Possible Points – 15)

Item	Unclear 0-1	Somewhat Clear 2-3	Very Clear 4-5
Explain the outcomes desired for this planning grant. Outcomes must be specific, measurable and realistic with tracking capability.			
Address how the Service-Learning Advisory Board (SLAB) will be identified and outline their roles and responsibilities.			
Describe how you will identify the classrooms to participate in the pilot service-learning projects.			

Total Points for this section _____

4. Program Timeline (Total Possible Points – 8)

Item	Unclear 0	Somewhat Clear 1	Very Clear 2
Detail the timeline for training of administration, faculty and Service-Learning Advisory Board members.			
Detail the timeline for meetings of Service-Learning Advisory Board.			
Specify the timeline for classroom projects to be chosen and implemented.			
Followed timeline format in Appendix B.			

Total Points for this section _____

5. Budget & Budget Narrative (Total Possible Points – 6)

Item	Unclear	0	Somewhat Clear	1	Very Clear	2
Itemized budget to support program design.						
Budget Narrative matches and supports itemized budget request.						
Source of matching funds is clear.						

Total Points for this section _____

TOTALS

1. **Application Cover Sheet**   Score _____ /3 points _____

2. **Executive Summary**   Score _____ / 8 points _____

3. **Program Goals and Objectives**   Score _____ / 15 points _____

4. **Program Timeline**   Score _____ / 8 points _____

5. **Budget & Budget Narrative**   Score _____ / 6 points _____

TOTAL APPLICATION SCORE   / 40 Points _____